



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No. : Conduct/Pract/2023/863-1012  
Dated:-26.04.2023

To  
The Directors/Heads/Principals of  
all the Institutes/Deptt./Colleges affiliated to M.D.University, Rohtak.

**Sub: Conduct of Practical examinations of UG/Engg./Law/OTMIL Courses, May-2023.**

Sir/Madam,

I have been directed to inform you that the Practical examinations of following UG/Engg./Law/OTMIL courses are scheduled to be conducted as under:

Name of Course	Semester	Date of Exams.
2 yr Course D.P.Ed.	4 <sup>th</sup> Semester (Regular & Reappear) & 3 <sup>rd</sup> Semester (only Reappear)	01.05.2023 to 15.05.2023
2 yr Course B.P.Ed.	2 <sup>nd</sup> & 4 <sup>th</sup> Semester (Regular & Reappear) & 3 <sup>rd</sup> Semester (only Reappear)	
3 Yr Courses- B.A./B.Com./B.Sc. (Pass/Hons/Vocational)/ B.Sc. (Home Sc.)/B.Sc. Sport Sci./B.Sc Bio-Tech/ B.S.W./ B.Voc.(all Courses) / B.B.A.(all Courses) /B.CA/B.A.(JMC) including EVS/EVN subject etc.	2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> (Regular & Reappear) & 5 <sup>th</sup> Semester (only Re-appear)	
4 Yr Courses – B.A. B.Ed/ B.Sc. B.Ed/ B.T.T.M/ B.Tech/B.PLANNING/BHMCT etc.	2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> , 8 (Regular & Re-appear) & 7 Semester (only Re)	
5 Yr-B.ARCH	2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> , 8, 10 <sup>th</sup> (Regular & Re-appear) & 9 <sup>th</sup> Semester (only Re)	
LL.B/B.A LL.B -Moot Court	3 yr – 6 <sup>th</sup> Semester & 5yr -10 <sup>th</sup> Semester	
OTMIL	Final Year	

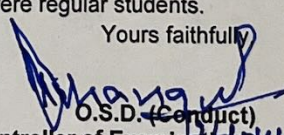
**While conducting the Practical Examinations as per above schedule, the Director/Heads/Principals concerned will be required to ensure that:**

- The appointment of Practical Examiners will be made only out of the approved panel(s) of Practical Examiners of subject concerned, which is available on the University website [www.mdu.ac.in](http://www.mdu.ac.in) and may be downloaded therefrom;
- The External Examiners for conduct of Practical Examinations may be invited from the places having distance not more than 100 kms (each way);
- The Practical Examinations shall be conducted judiciously as per above schedule;
- The uploading of Practical Awards is mandatory. Therefore, after conducting the Practical Examinations the Instt./Deptt./Colleges concerned must upload the marks awarded by the Examiner on the University portal latest by **22.05.2023**;
- In case due to any technical reason, if any award(s) could not be uploaded on the portal, the same may be sent to the Conduct with **separate covering letter** mentioning therein the specific technical reason for not uploading the awards;
- After uploading the Awards, the Instt./Deptt./Colleges shall also submit External Awards as well as Forwarding Memo of Practical Awards List (in original) duly properly filled in all respects to the OSD (Conduct), M.D. University, Rohtak, within further seven days after uploading the External Practical Award i.e. latest by **29.05.2023**;
- While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Contact no., Name of Course with Semester and Session and the same may be submitted to the Accounts Branch of the University **directly**;
- In case any Instt./Department/College does not upload the external awards on the University Portal latest by 22.05.2023, the **late fee will be levied w.e.f. 23.05.2023 as per University Rules**, irrespective of the submission of original external awards in time;
- The Director/Heads/Principals concerned are also requested to ensure the below instructions meant for the examinees also.

**Important Notes (FOR ATTENTION OF THE STUDENTS):-**

- All the students will be required to follow the national guidelines related to COVID-19 as issued by Ministry of Home affairs/State Govt. time to time.
- The Practical Examinations of Reappear students shall be conducted in their respective Colleges of which they were regular students.

Yours faithfully

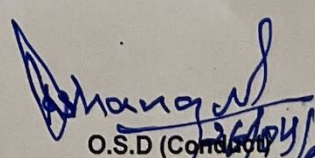
  
O.S.D. (Conduct)  
for Controller of Examinations

Endst. No. : Conduct /Practical/23/ 863-1012

Dated: - 26.04.2023

Copy of the above is forwarded to the following information and necessary action:

- Director, UCC, M.D.U. Rohtak with the request to arrange to get it upload on the University website.
- A.R./In-charge (R-I,R-II,R-III,R-IV), M.D.University, Rohtak.
- PRO, M.D.U.,Rohtak, with the request to get it vide publicity in the leading newspapers.
- PA to D.A.A./Registrar/COE (for kind information of D.A.A./Registrar/ COE), M.D.U, Rohtak.

  
O.S.D. (Conduct)